

UPPER TOWNSHIP BOARD OF EDUCATION  
525 Perry Road  
Petersburg, NJ 08270

Combined Work Session/Regular Meeting  
Prepared 5/7/09 @3:45pm

Monday, May 11, 2009

7:00 PM

Meeting Location - Middle School Library

I. CALL TO ORDER: PRESIDENT: Michele Barbieri

II. OPENING STATEMENT: READ BY: Donna Young at \_\_\_\_\_ PM

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Upper Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the Township Clerk, the Cape May County Gazette, the Ocean City Sentinel and the Press of Atlantic City.

III. ROLL CALL

___ Jim Arsenault	___ Audrey Eichenberger
___ Michele Barbieri	___ Christine Lentz
___ Kim Breckley	___ Debbie McLees
___ Jill Casaccio	___ Fran Newman
___ Lynn Dierolf	

\_\_\_ All Present

IV. ATTENDANCE

\_\_\_ Vincent J. Palmieri Jr., Superintendent  
\_\_\_ Donna L. Young, Business Administrator/Board Secretary  
\_\_\_ Melissa Garrett, Corbin City Representative  
\_\_\_ Will Donio, Board Solicitor

V. FLAG SALUTE

VI. STUDENT PRESENTATIONS

- April Students of the Month "Leadership" - Led by Ken Barth

6<sup>th</sup> Grade - Scott Hogan and Kristi Rohrer  
7<sup>th</sup> Grade - Jack Kane and Carolyn Previti  
8<sup>th</sup> Grade - Andrew Giordano and Gabby DuBruille

VII. PRESENTATION(S)/DISCUSSION  
NONE AT THIS TIME

VIII. BOARD INPUT ON OCEAN CITY AGENDA

IX. BOARD MEMBER REPORTS (IF AVAILABLE)

- A. Upper Township Committees/Representatives
  - CMCSBA, NJSBA, Legislation
  - CEUT
  - Educational Council
  - Liaison to Township
  - Public Relations/Community Liaison
  - Site-Based (MS, ES, PS)
- B. Ocean City Committees - Upper Township Representatives
  - Buildings & Grounds
  - Negotiations
  - Policy
  - Student Affairs/Curriculum

X. PUBLIC COMMENTS: Any Items at the Regular Meeting Only

XI. APPROVAL OF MINUTES

Upon the Recommendation of the Business Administrator/Board Secretary:

Motion to Approve the Minutes of the March Board of Education Meetings

Motion to approve the following minutes of the March Board of Education meetings:

Special Executive Session	April 6, 2009
Work Session/Regular	April 20, 2009
Executive Session	April 20, 2009
Organization Meeting	April 27, 2009
Executive Session	April 27, 2009

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XII. BUILDING AND GROUNDS/(Committee Report - if available)  
HEALTH & SAFETY (Committee Report - if available)  
NO ACTION ITEMS AT THIS TIME

XIII. CURRICULUM AND STUDENT AFFAIRS/TECHNOLOGY  
NO ACTION ITEMS AT THIS TIME

XIV. FINANCE (Committee Report - if available)

Upon the Recommendation of the Business Administrator/Board Secretary:

A. Approval of Monthly Reports - April

Motion to approve the attached Monthly Transfer Report, Ratified Food Service Bills, and Ratified Payrolls.  
(ATTACHMENT XIV-A)

B. Approval to Process Checks for Ratification at June Meeting

Motion to approve the processing of any checks as of May

31, 2009, to be ratified at the June 22, 2009, Regular Board meeting.

C. Authorization of Execution and Delivery of Section 15 Grant Agreement

Motion authorizing execution and delivery of the Grant Agreement.

D. Delegation of Authority - Section 15 Grant Agreement

Motion authorizing the Delegation of Authority to School Business Administrator for supervision of the School Facilities Project.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XV. PERSONNEL - STAFF

Upon the Recommendation of the Superintendent and Administration:

A. Approval of Upper Township School District Personnel Reappointment List for the 2009/2010 School Year

Motion to approve the attached Upper Township School District "Personnel Reappointment List" for the 2009/2010 school year. (ATTACHMENT XV.A - Handed out on May 7, 2009)

B. Approval to Enter Into an Affiliation Agreement, Contract #09-565, Between Richard Stockton College of New Jersey and the Upper Township School District for Clinical Practicum Experience - Speech Language Pathology

Motion to approve entering into an Affiliation Agreement, Contract #09-565, between Richard Stockton College of New Jersey and the Upper Township School District for Clinical Practicum Experience - Speech Language Pathology. Further, to approve the placement of Laura O'Shea, student intern with Lila Whitford, District Speech Therapist, at the Primary School, beginning September 2, 2009 through December 9, 2009.

C. Approval of Mentor for Rosemary Houghton - D. Lynn Lothian

Motion to approve D. Lynn Lothian as mentor for Rosemary Houghton, retro-actively from February 1, 2009 through the end of the 2008/2009 school year.

D. Approval of Additional Substitute(s) for the Remainder of the 2008/2009 School Year

Motion to approve the following substitutes for the remainder of the 2008/2009 school year: **Teachers** - Stuart H. Carroll\*, Angela Juliano, Regina Juliano\*; **Nurse** - Melinda Anne Nowicki\*

\*Pending completion of paperwork.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XVI. PERSONNEL - STUDENTS

Upon the recommendation of the Business Administrator/Board Secretary:

A. Approval of Agreement - Cape May County Special Services School District - 2009/10 School Year

Motion to approve the following agreements with the Cape May County Special Services School District in anticipation of services being rendered for the 2009/10 school year:

Intinerant Services Agreement  
One-to-One Aide Agreement

B. Approval of Extended School Year Agreements - Cape May County Special Services School District - 2009/10 School Year

Motion to enter into the following Extended School Year Program Agreements with the Cape May County Special Services School District for the 2009/10 school year:

ESY Tuition Agreement - Student #0003660, #0003450, #1332726, #1332547

4 students @ \$2,170 per student = \$ 8,680

One-to-One Aides for Student #0003660, #0003450, #1332726

3 One-to-One Aides @ \$1,550 per student = \$ 4,650

Total = \$13,330

XVII. POLICY/JOB DESCRIPTIONS

Approval of Revisions to Policy/Procedures - PROGRAM 2460 - Special Education for Second and Final Reading

Motion to approve for second and final reading, revisions to the following policy/procedures:

- PROGRAM 2460 - Special Education

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XVIII. TRANSPORTATION

Upon the recommendation of the Business Administrator/Board Secretary:

A. Approval of Participation Agreement with the Cape May County Special Services School District - 2009/10 School Year

Motion to enter into a Participation Agreement for Shared Services Transportation with the Cape May County Special Services School District in anticipation of services being rendered for the 2009/10 school year.

B. Approval of Joint Transportation Agreement - Remainder of the 2009/10 School Year

Motion to enter into a Joint Transportation Agreement with the Middle Township Board of Education to transport student #1332726 to/from Ocean Academy, CMCSSD, to/from a Division of Developmental Disabilities (DDD) group home in Green Creek, NJ, effective April 21, 2009, at a cost of \$50 per diem for the remainder of the 2008/09 school year. (\$50/diem x 53 days = \$2,650 total cost)

**Note:** This is a change of residence only for this student who has been living in a temporary group home for most of the current school year. Student will continue to attend classes at Ocean Academy.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XIX. TRAVEL & RELATED EXPENSES

Upon the Recommendation of the Superintendent and Administration:

A. Approval of Travel and Related Expenses Requests

Motion to approve the attached requests for Travel and Related Expenses, not to exceed \$573.75. (ATTACHMENT XIX.PD-A - Delivered May 7, 2009)

B. Approval of Inter-District Professional Development Requests

Motion to approve the attached requests for Inter-District Professional Development Expenses in an amount not to exceed \$ 4,505.12. (ATTACHMENT XIX.PD-B - Delivered May 7, 2009)

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XX. MISCELLANEOUS

Upon the Recommendation of the Superintendent and Administration:

A. Approval of Additional Field Trip Requests

Motion to approve the attached additional field trip requests as of May 7, 2009. (ATTACHMENT XX. MISC/A - Delivered May 7, 2009)

B. Approval of the 2009/2010 School District Calendar

Motion to approve the attached 2009/2010 School District Calendar. (ATTACHMENT XX.MISC/B - Delivered 5/7/09)

C. Approval to Renew the Agreement Between Channel One Communications Corporation Network and the Upper Township School District for the 2009/2010 School Year

Motion to approve renewing Agreement between Channel One Communications Corporation Network and the Upper Township School District for the 2009/2010.

Note: Channel One is a free service, transmitted daily, with Peabody award-winning current events, via satellite (ten minutes news; two minutes sponsored segments).

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XXI. OLD BUSINESS

XXII. NEW BUSINESS

XXIII. PUBLIC COMMENTS - Any items.

XXIV. BOARD CONCERNS

XXV. INFORMATION

- Waste Water Treatment Plant Manager Report - March  
(ATTACHMENT - XXV-A - Delivered May 7, 2009)
- Student Teacher Placements - Rowan University 2009/2010 School Year (9/08/09 - 12/18/09):

<u>Student Teacher</u>	<u>Cooperating Teacher</u>
Rebecca A. Taman	Susan Oliver Grade 5
- Educational Psychology (40 hrs) Fieldwork Placements - Stockton Summer 2009 (5/18/09 - end of year):

<u>Student</u>	<u>Cooperating Teacher</u>
Marykate Pellegrino	Patti Jackson - Gr. 6 LA/SS
Jordan Conover	Tammi Pittaro - Gr. 6 LA/SS

XXVI. RECESS INTO EXECUTIVE SESSION (If Needed)

From \_\_\_\_\_ To \_\_\_\_\_

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XXVII. ADJOURNMENT

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Voice Vote: \_\_\_\_\_