

*Board Notes is published by the Superintendent's office after meetings of the Board of Education to keep you informed of the operations of the School Board. If you have any questions regarding any of the reported items, do not hesitate to call the Superintendent. If you receive an extra copy, please pass it to a friend or neighbor. The information contained in this bulletin occurred at the Special Meeting held on June 2, 2009, Combined BOE Work Session/Regular Meeting held on June 22, 2009, and the Special Meeting held on June 29, 2009.*



Vincent J. Palmieri, Jr. Superintendent  
Upper Township School District



## BOARD NOTES

### June 2, 2009 Special BOE Meeting

#### Actions Taken:

- Approved the Revised Upper Township School District Budget for the 2009/2010 school year showing a reduction of \$903,616 from the defeated budget.
- Approved awarding the bid for carpet removal/vinyl tile installation for the 2009/10 school year to Hood Flooring at a total base bid of \$11,088 alternate #1 \$2.25 sq. ft.
- Approved School Facilities Project - State Projects #5340-055-09-1003-G02 PEC Security (Primary School), #5340-50-091002-G02 PEC Security (Elementary School), #5340-030-09-1001-G02 PEC Security - (Middle School).
- Approved the revised 2009/2010 School District Calendar.
- Approved the revised Personnel Reappointment List for the 2009/2010 school year.
- Approved the extension of the existing contract for Ron Peters, Interim Facilities Supervisor, through June 30, 2009, with all other contract terms remaining the same.

### June 22, 2009 Combined Work Session/Regular Meeting

- Recognition of Students - State Level Safety Poster Winners - Led by Richard Cushinotto, District Transportation Coordinator: Trevor Paone, Category K-2; Sarah Olandt, Category 3-5; Rachel Fosbenner, Category 6-8.
- Recognition of 2008/2009 Teachers of the Year - Led by Michele Barbieri and Administrators: Primary School - Debbie Young, Elementary School/District - Paul Rostein, Middle School - Karen Cooper.
- Recognition of Staff Separating/Retiring - Led by Michele Barbieri and Administrators: Primary School - Sharon Garland- Kindergarten; Millicent (Penny) Houston - SE Aide, Marion (Giberson) Hill - Custodian; Elementary School - Dorothy Best - Grade 5, Carolyn Peltz, - Grade 5; Thomas Houston - Teacher's Aide; Middle School - Karen Cooper - Gr.8 (Integrated Language Arts), Cyndy Dudnick - Middle School Art, Marilyn Goos - Gr. 6 (Math/Science); Patricia Reilly- Learning Disabilities Teacher/Consultant; Dixie Sattazahn - Gr.6 (Integrated Language Arts).

#### Actions Taken

- Approved the minutes of the May 2009 Board of Education meetings.
- Approved applying to County Executive Superintendent for approval to operate Summer School "Students Making Advancements in Reading & Technology" (SMART) Online Reading Program - Summer 2009 (Grades 2-8 2009/2010 school year.)
- Approved the Board Certifications for the Monthly Budget Reports - April and May 2009, Cash Summary Report, Monthly Transfer Report, Payment of Bills.
- Authorized the Superintendent to approve budget transfers for the closeout of the FY09. These budget transfers will be presented to the Board at the July regular meeting for ratification of the approved transfers.

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- Approved the processing of any checks as of June 30, 2009, to be ratified at the July 27, 2009, Work Session/Regular Board meeting.
- Approved the petty cash funds for the 2009/10 school year: Board Secretary - \$400.00 (chkg acc't), Principal/Middle School- \$200.00, Principal/Elementary School - \$100.00, Principal/Primary School - \$100.00, Interim Facilities Supvr - \$200.00. Expenditures for these funds will be in accordance with Board Policy 3451, Petty Cash.
- Approved the Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2009/10 school year.
- Approved entering into a Joint Purchasing Agreement for paper with the Pittsgrove Board of Education for the 2009/10 school year.
- Approved the renewal of student and athletic accident insurance with Bollinger, Inc., at a cost of \$7,530 for the 2009/10 school year. Note: This is a \$653 increase over the 2008/09 cost.
- Approved the renewal of the Communication Services Agreement with Global Connect to provide services at no charge to the District effective July 1, 2009, through June 30, 2010.
- Approved the Resolution to join the New Jersey School Boards Association Insurance Group - CAIP.
- Approved changes in the signatories for District accounts with Ocean City Home Bank effective July 1, 2009.
- Approved establishing a Miscellaneous Reserve Account for maintenance in the amount of \$300,000.
- Appointed Garrison Architects as Architect of Record for the 2009/10 school year at the following rates: Senior Associates - \$125-\$150 per hour, Project Architects - \$95 per hour, Project Managers - \$85 per hour, Computer Design - \$65 per hour, Drafting - \$ 55 per hour, Clerical - \$35 per hour.
- Approved the Terms and Conditions of Laurie Ryan, Business Administrator/Board Secretary's Contract from July 1, 2009 through June 30, 2010.
- Approved the list of personnel (Teachers, Aides, OT, and Nurse) for the Extended School Year- FY 2009.
- Approved the list of personnel to work for the Kindergarten Screening Program on June 22<sup>nd</sup> and 23<sup>rd</sup>, 2009. (Hours to be from 9:00am - 3:00pm each of the two days. Staff will be paid at their current hourly rate.) Further, to approve Elaine Holsomback for KRT make-up on August 10, 2009 @ the approved hourly rate.
- Accepted the resignation of Donna M. Scherer, Cafeteria/Playground Aide at the Elementary School. To be effective as of June 19, 2009.
- Approved the list of Summer SMART Program Teachers for Summer - 2009 Program.
- Approved increasing routine mileage for the 2008/2009 school year for the following staff members: Megan Bridgeman, Occupational Therapist from - \$100 to - \$150; Valerie Nickas, Teacher of Spanish from - \$250 to - \$275.
- Approved the list of changes to staff assignments/salaries for the 2009/2010 school year.
- Approved the Instructional Aide rate for the Extended School Year Summer Program as \$15.60 per hour.
- Accepted the resignation of Connie Frankel, Primary School Cafeteria/Playground Aide. To be effective 6/19/09.
- Approved the following per pupil tuition rates for the Extended School Year Program - 2009/10 School Year: ESY Preschool Disabled Program - \$830 per student, ESY School Age Children - \$1,140 per student.
- Approved entering into a tuition agreement with the Dennis Township Board of Education for two Dennis Township students to attend the ESY program in Upper Township: 1 PSD student @ \$830 per student = \$830, 1 School Age student @ \$1,140 per student = \$1,140 - Total = \$1,970.

## Board Notes

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- Approved a correction to the tuition agreement approved at the May 11, 2009, Work Session/Regular Meeting with Cape May County Special Services School District for six students instead of four students to attend the Extended School Year Program, as follows: From: 4 students @ \$2,170 per student = \$ 8,680..... To: 6 students @ \$2,170 per student = \$13,020. And From: 3 One-to-One Aides @ \$1,550 per student = \$4,650.... To: 4 One-to-One Aides @ \$1,550 per student = \$6,200.
- Approved entering into a contract with the Commission for the Blind and Visually Impaired to provide services for the 2009/10 school year as follows:  
One (1) student - Level 3 Services @ \$10,900 per student.
- Approved entering into a tuition agreement with Y.A.L.E. School Southeast, Inc., Voorhees, for student #1332548 effective July 6, 2009, at a cost of \$59,961.30 for the 2009/10 school year. (210 days x \$285.53 per day = \$59,961.30).
- Approved the following substitute bus drivers and bus aides for the 2009/10 school year: Bus Drivers - Rich Cushinotto, Beth Hendrickson, Judy Patterson, Florence Anderson-Volpe; Bus Aides - Alma Smith, Beth Hendrickson, Florence Anderson-Volpe, Robert Rittenhouse.
- Approved the following Upper Township drivers for Summer KEYS: Rich Cushinotto, Beth Hendrickson, Florence Anderson-Volpe, Judy Patterson.
- Approved the rental of a school bus from Sheppard Bus Service, Inc., on an as-needed basis, at a cost of \$80 per diem for the 2009/10 school year. The district will provide the driver, fuel, and insurance.
- Awarded bid for Transportation Contracts - 2009/10 school year as recommended on the agenda.
- Approved entering into Joint Transportation Agreements for the 2009/10 school year as recommended on the June 22, 2009 agenda.
- Approved the attached requests for Travel and Related Expenses in an amount not to exceed \$8,419.93.
- Approved Comprehensive Equity Plan Annual Assurance - Academic Year 2008/2009.
- Approved the reinstatement of Beth Levy, PS/ES Art Teacher for the 2009/2010 school year.

### Special Meeting - June 29, 2009

#### Actions Taken

- Approved the adoption/purchase of Grades 6 through 8 Social Studies Textbooks as follow: Sixth Grade - Holt World History Program (2008), Seventh & Eighth Grade - Prentice Hall (Pearson), "America: A History of Our Nation" (2009).
- Approved a correction of 2009/2010 salary for Timothy Hann, District Maintenance as follows: From - \$32,344.00 .. To - \$34,320.00\* Note: \*Error in 2009/2010 amount.
- Approved requests for Travel and Related Expenses in an amount not to exceed \$82.28.