

UPPER TOWNSHIP BOARD OF EDUCATION  
525 Perry Road  
Petersburg, NJ 08270

Monday, March 30, 2009  
Revised 3/26/09

AGENDA  
7:00 PM

Meeting Location - Middle School Gym

I. CALL TO ORDER: PRESIDENT: Fran Newman

II. OPENING STATEMENT: READ BY: Donna Young at \_\_\_\_\_ PM

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Upper Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the Township Clerk, the Cape May County Gazette, the Ocean City Sentinel and the Press of Atlantic City.

III. ROLL CALL

___ Jim Arsenault	___ Audrey Eichenberger
___ Michele Barbieri	___ Christine Lentz
___ Kim Breckley	___ Debbie McLees
___ Jill Casaccio	___ Fran Newman
___ Lynn Dierolf	

\_\_\_ All Present

IV. ATTENDANCE

\_\_\_ Vincent J. Palmieri Jr., Superintendent  
\_\_\_ Donna L. Young, Business Administrator/Board Secretary  
\_\_\_ Melissa Garrett, Corbin City Representative  
\_\_\_ Will Donio, Board Solicitor

V. FLAG SALUTE

VI. STUDENT PRESENTATIONS

- February Students of the Month "Honesty" - Led by Ken Barth
  - 6<sup>th</sup> Grade - Tommy Matera and Jenna DelVescio
  - 7<sup>th</sup> Grade - Parker Guariglia and Ellen Pfeifle
  - 8<sup>th</sup> Grade - Sean Kelly and Laura Taylor

VII. PRESENTATION(S)/DISCUSSION  
NONE AT THIS TIME

VIII. BOARD INPUT ON OCEAN CITY AGENDA

IX. BOARD MEMBER REPORTS (IF AVAILABLE)

- A. Upper Township Committees/Representatives
- CMCSBA, NJSBA, Legislation
  - CEUT
  - Educational Council
  - Liaison to Township
  - Public Relations/Community Liaison
  - Site-Based (MS\*, ES, PS) \*MS Site Based Minutes  
(ATTACHMENT IX.A- MS Delivered 3/13/09)
- B. Ocean City Committees - Upper Township Representatives
- Buildings & Grounds
  - Negotiations
  - Policy
  - Student Affairs/Curriculum

X. PUBLIC COMMENTS: Any Items at the Regular Meeting Only

XI. APPROVAL OF MINUTES

Upon the Recommendation of the Business Administrator/Board Secretary:

Motion to Approve the Minutes of the February 2009 Board of Education Meetings

Motion to approve the following minutes of the February 2009 Board of Education meetings:

Work Session Meeting	February 9, 2009
Executive Session	February 9, 2009
Regular Meeting	February 23, 2009
Executive Session	February 23, 2009

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XII. BUILDING AND GROUNDS/(Committee Report) -  
HEALTH & SAFETY (ATTACHMENT XII-H&S - Scanned 3/12/09)

Upon the recommendation of the Superintendent and Administration

Approval of Summer Work Week

Motion to approve summer work week to begin June 29, 2009 through August 31, 2009. District will operate Monday through Thursday (closed on Fridays) Daily hours to be determined. \*Additional information will be included in Friday's update.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XIII. CURRICULUM AND STUDENT AFFAIRS/TECHNOLOGY  
NO ACTION ITEMS AT THIS TIME.

XIV. FINANCE (Committee Report - if available)

Upon the Recommendation of the Business Administrator/Board Secretary:

A. Approval of Monthly Reports - February 2009

Motion to approve the attached Board Certifications for the Monthly Budget Reports - February 2009, Cash Summary Report, Monthly Transfer Report, and Payment of Bills. (ATTACHMENT XIV-A)

B. Approval to Renew Agreement - New Jersey Cooperative Bidding Program - 2009/10 School Year

Motion to renew the agreement with Educational Data Services, Inc., for the New Jersey Cooperative Bidding Program at a cost of \$3,240 for the 2009/10 school year. (Note: This is the same cost as the 2008/09 school year.)

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XV. NEGOTIATIONS  
NO ACTION ITEMS AT THIS TIME

XVI. PERSONNEL - STAFF

Upon the recommendation of the Superintendent and Administration:

A. Approval of Medical Leave of Absence for Kathleen Brewer, 6<sup>th</sup> Grade Math/7th Grade Integrated Language Arts Classroom Teacher in the Middle School

Motion to approve the following medical leave of absence for Kathleen Brewer, 6<sup>th</sup> Grade Math/7th Grade Integrated Language Arts classroom teacher in the Middle School:

Beginning - On or about May 18, 2009 - through end of the 2008/2009 school year. Utilize available sick days, and, if necessary, utilize Family Leave Act.

Returning - September 1, 2009

B. Approval of Additional Substitute(s) for the 2008/2009 School Year

Motion to approve the following substitutes for the 2008/2009 school year: Teachers - Alicia W. Evans\*, Robert J. Stahler\*. \*Pending completion of paperwork.

C. Approval to Extend Diana Comby's Medical Leave

Motion to extend Diana Comby's Medical Leave through the end of the 2008/2009 school year.

D. Approval for offering ½ Year Contract to Rosemary Houghton

Motion to approve a contract for the period January 28, 2009 - June 30, 2009 for Rosemary Houghton (in for Diana Comby who is on medical leave) as a Basic Skills teacher at BA Step 1. Ms Houghton's annual salary is \$22,743.50 (prorated will be \$11,433.16)

If applicable, Ms. Houghton's mentor will be assigned and his/her name will be given at the April 20<sup>th</sup> work session.

E. Approval of Sick Leave for Elaine Holsomback

Motion to approve sick leave for Elaine Holsomback from April 1, 2009 through April 30, 2009. Ms. Holsomback will be utilizing her accumulated sick days.

F. Approval of Sick Leave for Kathleen Weatherby

Motion to approve sick leave for Kathleen Weatherby from May 6, 2009 through June 3, 2009. Ms. Weatherby will be utilizing her accumulated sick days.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XVII. PERSONNEL - STUDENTS  
NO ACTION ITEMS AT THIS TIME.

XVIII. POLICY/JOB DESCRIPTIONS  
NO ACTION ITEMS AT THIS TIME.

XIX. TRANSPORTATION  
NO ACTION ITEMS AT THIS TIME.

XX. PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

Upon the Recommendation of the Superintendent and Administration:

A. Approval of Travel and Related Expenses Requests

Motion to approve the attached requests for Travel and Related Expenses, not to exceed \$865.94 (ATTACHMENT XIX.PD-A)

B. Approval of Inter-District Professional Development Requests

Motion to approve the attached requests for Inter-District Professional Development Expenses, not to exceed \$1950.00 (ATTACHMENT XIX.PD-B - Scanned 3/26/09)

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XXI. MISCELLANEOUS

Upon the Recommendation of the Superintendent and Administration:

Approval of Additional Field Trip Requests

Motion to approve additional field trip request as of 3/26/09. (ATTACHMENT XXI.MISC - Scanned 3/26/09)

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XXII. OLD BUSINESS

XXIII. NEW BUSINESS

XXIV. PUBLIC COMMENTS - Any items.

XXV. BOARD CONCERNS

XXVI. INFORMATION

- Waste Water Treatment Plant Manager Report-January  
(ATTACHMENT XXV.INF - Delivered 3/13/09)

XXVII. RECESS INTO EXECUTIVE SESSION (If Needed)

From \_\_\_\_\_ To \_\_\_\_\_

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call: \_\_\_\_\_

XXVIII. ADJOURNMENT

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Voice Vote: \_\_\_\_\_